



Oaklands Community Primary School

Preston Grove

Yeovil

Somerset

BA20 2DU

Tel: 01935 425447

Headteacher: Ms K Parr B.Ed.

Chair of Governors: Mr D Hammonds

Email: office@oaklandsprimaryschool.co.uk

www.oaklandsprimaryschool.co.uk

SAFEGUARDING & INCLUSION OFFICER – Permanent Contract

Dear Candidate

We are seeking to appoint a full-time Safeguarding and Inclusion Officer to join our team from the Autumn Term 2026, as soon as clearances have been completed.

The school has 427 pupils on roll, 14 mainstream classes and 2 classes within a specialist autism centre. We are proud of our children and all that they achieve. In our most recent Ofsted inspection, the school received a very positive report, with many areas recognised as outstanding.

We can offer you:

- A working pattern in line with school holidays
- A friendly, supportive staff team and opportunities for professional growth
- A nurturing, inclusive setting where both children and staff can truly flourish

We are looking for someone who is:

- Able to work collaboratively and positively with all colleagues
- Adaptable, innovative and willing to utilise a range of strategies to support children and families
- Able to have supportive, yet challenging conversations to advocate for our children
- Committed to taking part in all aspects of school life, including extra-curricular activities and lunchtime duty cover
- Competent in using technology

Please ensure that your application form clearly outlines your reasons for applying and highlights, in detail, any relevant experience or skills that equip you for this role.

The closing date for applications is **Wednesday 9 September 2026 at 5.00pm**. If you have not received an invite to interview by **Friday 11 September 2026**, you should assume that you have been unsuccessful on this occasion. Interviews will take place on **Thursday 17 September 2026**.

We warmly welcome pre-application visits to the school, as well as informal telephone conversations. Please contact me during the school holidays at karen.parr@oaklandsprimaryschool.co.uk. There is also a wealth of information on our website which provides a useful overview of our school.

Applications must be submitted using the form available on the school website. Completed forms should be emailed to the school office at office@oaklandsprimaryschool.co.uk. **CV applications will not be accepted.**

I look forward to meeting you.

Yours sincerely

Ms K Parr
Headteacher