



Oaklands Community Primary School

Preston Grove
Yeovil
Somerset
BA20 2DU

Tel: 01935 425447

Headteacher: Ms K Parr BEd NPHQ
Chair of Governors: Mr C Johnson MBE

Email: office@oaklandsprimaryschool.co.uk
www.oaklandsprimaryschool.co.uk

22 July 2025

Dear Candidate

Evening Cleaning & Premises Supervisor at Oaklands Primary School

We are pleased to invite applications for the position of Evening Cleaning & Premises Supervisor at Oaklands Primary School. We are seeking a reliable and committed individual to join our site team in supporting the smooth running of our school premises.

Position Details:

- Hours: 20 hours per week, Monday to Friday, 3:00pm – 7:00pm
- Contract: Permanent, all year round, with some flexibility during school holidays and the potential to group hours
- Pay: Grade 13, £13.05 – £14.13 per hour (starting salary approx. £13,612 per annum), paid in 12 equal monthly instalments.

Application Process:

The closing date for applications is Monday 8 September 2025 at midday. If you have not been contacted for an interview by the end of the day on Tuesday 9 September 2025, please assume that your application has not been successful on this occasion. Further details about the interview process, scheduled for Friday 12 September 2025, will be shared with shortlisted candidates.

We warmly welcome and encourage visits to the school. Please email the school office at office@oaklandsprimaryschool.co.uk to arrange a visit - emails will be monitored periodically over the holiday period. There is also a wealth of information on our website, which will give you an overview of our school.

Please note that CVs will not be accepted. Applications must be completed using the form available on our website and returned either by email or post to the school office.

We look forward to receiving your application and hope to meet you soon.

Yours sincerely

Ms K Parr
Headteacher



Artsmark
Silver Award
Awarded by Arts
Council England

